

Shorya Aashayiana

Rules & Regulations for students staying in Hostel

On behalf of Rohtak Institute of Engineering & Management (RIEM) and Shamsheer Bahadur Saxena College of Law (SBSVL), the Management warmly welcomes the students joining the Hostel, Shorya Aashayiana. While majority of senior students would join the Institute after vacations, many new students would be joining our family for the first time. On one hand, many students would enjoy freedom by staying away from family/parents; this also puts lot more responsibility on young shoulders when they come face to face with challenges and opportunities. Staying away from families will not bother if the students accept new friends, faculty and the Warden as their new family. We assure that the Management would make efforts to meet the needs and desires of the students; still it may not always be possible to accept some of their demands. Considering that this Hostel is brand new and facing teething problems, there may be some constraints and we would grow and overcome these constraints as we move on. The Management therefore expects all students to cooperate and follow the Rules & Regulations of the Hostel so that the Management can serve the students in a better way.

Rules & Regulations:

1. The students are expected to observe strict discipline and decorum in the Hostel during the entire period of their stay.
2. Hostel is primarily meant for the stay of students while they study in Engineering and Law College in the Campus. Therefore, their conduct should be exemplary and above board. The students should not indulge in unnecessary loitering or making loud noises disturbing the fellow students in their studies.
3. Ragging in any manner, inside or outside the Campus, is strictly banned as per the orders of the Hon'ble Supreme Court and any violation in this regard would lead to strict disciplinary action including expulsion from the Hostel/College. An affidavit in

the prescribed format is to be furnished by students as also by their parents/guardians to the effect that they would not indulge/participate in any manner in the ragging. A copy of the prescribed specimen affidavit, to be sworn in before the Oath Commissioner, is enclosed.

4. Visiting hours for parents/guardians would be between 4.00 PM to 5.00 PM. The students desiring to meet any visitor beyond this schedule should seek prior approval of the Hostel Warden. The visitors are not allowed to stay with their wards in the hostel. Visitors will be permitted to enter their wards hostel rooms only if the student is present.
5. Depending upon the administrative exigency, the Management reserves the right to allot/change/cancel the allotment of room to a student without assigning any reason and the decision of the Management shall be final and binding on all concerned. The Management and/or its representative including Warden/staff shall have the right to enter/inspect any room during the stay and/or absence of the student. Similarly, any vacant bed in a room could be allotted to a new comer and in the absence of earlier allottees; the room can be opened with the help of duplicate key available with the Management.
6. All instructions/notices displayed on the notice boards will be deemed to have read by all the residents and excuses for non-compliance of such instructions and notices will not be accepted. Residents are requested to look at the notice board everyday to acquaint themselves with latest information/ orders.
7. All dues and payments are payable in advance and well before the rooms and other articles of furniture/fixtures are allotted.
8. Each student has been provided with a steel cot, mattress, table, chair and almirah for use in room. Each student should ensure that these items of moveable property are properly maintained without causing any damage to these new and precious articles. The cost of any damage/breakage of articles would be recovered from the concerned student.

9. Use of any domestic appliance etc. is not permitted. Any private unauthorized electric appliance found in any of the rooms without permission will be confiscated and disciplinary action initiated.
10. The water and electricity being expensive and scarce, the students are advised to keep their usage to the minimum. They should ensure that room lights, ceiling fans and any other electric equipment/gadgets are switched off immediately when no longer needed.
11. Pets of all kinds are prohibited inside the hostel. Feeding stray dogs or cats in the hostel premises is not permitted.
12. Hostel premises are to be maintained absolutely smoking free, alcohol & narcotics free. Any violation in this regard would be viewed seriously and may lead to expulsion of student from not only Hostel but from the Institute.
13. Only vegetarian food would be cooked in Hostel Kitchen and served in the Hostel Mess.
14. Cooking inside the rooms is strictly prohibited.
15. The Mess timings for meals would be as under:-
 - i. **BREAKFAST** : 7.30 AM TO 9.00 AM
 - ii. **LUNCH** : 12.40 AM TO 1.15 AM
 - iii. **DINNER** : 8.00 PM TO 9.00 PM
16. The messing charges include two meals (lunch & dinner) and breakfast per day and the students should avail this facility during the fixed hours. Any additional eating's e.g. snacks, soft drinks etc would be charged extra for which cash payments would have to be made by the students across the counter. No credits would be allowed for these items.

17. Since 2 to 3 students would be sharing a common attached bathroom, each hostler is expected to ensure proper cleanliness and hygienic conditions in his room and especially in common bathroom for use by other room-mates.
18. Each student would himself be responsible for the safety of his personal belongings. The Management will not be responsible for the loss, damage or theft of their belongings.
19. The students not able to avail the facilities of books etc during College timings need not worry since both libraries in RIEM and SBSCL would remain open from 8.00 AM to 10.00 PM on all days except national holidays.
20. A first-aid box, with essential and basic medicines, would be available with the Hostel Warden for use by students in case of any emergency. However, the students are advised to keep sufficient stock of personal drugs/medicines, specifically prescribed for them.
21. The students are expected to stay in the Hostel and within the college premises and avoid going out especially in late nights. In case, they need to leave the premises for any valid reason beyond 10.00 PM, a formal permission should be obtained in advance from the Hostel Warden in writing.
22. As the Hostel is located at a little distance from the city, the purchase of items of daily needs may not be possible at all times. The students are therefore expected to manage their requirements accordingly.
23. The students would be required to provide details of their residential address, telephone etc in respect of their parents/guardians, local as well as outstation, who could be contacted in case of any emergency.
24. All maintenance complaints/requirements will be attended by Chief Warden.
25. Last but not the least, all students should follow the above instructions in letter and spirit. Any breach of above instructions, misdemeanor or indiscipline would attract

severe penalty which may lead to cancellation of hostel accommodation and expulsion from the Institute. In case of any grievance or complaint, the Hostel Warden should be contacted who would take suitable remedial measures. The decision of the Hostel Warden shall be final and binding on all concerned.